

House of Representatives General Assembly — Meeting Agenda

Monday, August 24, 2026 • 6:00 – 8:00 PM • University Center, Meeting Room 222

First Meeting of the 2026–2027 Session • Biennial Allocation Year

Presiding: Jayden Alonzo-Estrada, Speaker of the House | Minutes: Caleb Bishop, Chief of Staff | Open to the public

I. Call to Order *6:00 PM*

II. Roll Call & Establishment of Quorum *Chief of Staff • 2 min*

- Quorum is one-half plus one of duly elected or appointed voting members (Constitution Art. IV §G; Standing Rules Art. II §E.4). The Speaker votes last in roll-call votes.

III. Approval of the Agenda *2 min*

IV. Public Input *up to 5 min*

- Members of the public and Organization leaders may address the House — 3 minutes per speaker, no debate from the floor.

V. Officer & Advisor Reports *10 min*

A. Speaker of the House *Jayden Alonzo-Estrada*

- Welcome, expectations for the session, and meeting schedule (Mondays 6:00 PM, UC 222).
- Attendance standard: no more than 1 unexcused / 2 excused absences per semester (Standing Rules Art. II §D.2); weekly office hours and committee membership are optional during Biennial semesters (§D.2.k–l).

B. President *Elijah Lorica*

C. Vice President *Jessalyn Gallegos*

D. Student Trustee *Danica Kremidas*

E. Chief Financial Officer *Guerin Smith*

F. Senate Leader *Logan Wilson*

G. Director of Student Life / Advisor *Trey Downey*

VI. New Business

A. Confirmation of Appointed Representatives to Vacant Seats *Speaker, Student Trustee • ~40 min*

- Vacant seats (9): Representative for Disabled Students; Representative for Minority Students; Representative for Non-Traditional Students; Representative for Student Athletes; Representative for Student Ideologies; Representative for Student Safety and Mental Health; Representative for Transfer and International Students; Representative At Large (2 seats).
- Procedure: each candidate delivers their speech to the House; once all speeches conclude, all candidates leave the room; the House deliberates, and quorum votes on which candidates to accept and to which seats they are assigned.
- Vote required: two-thirds affirmative vote of quorum to confirm (Constitution Art. IV §B.6; Standing Rules Art. II §B.1.b).
- Oath of Office for newly confirmed Representatives — administered by a Student Supreme Court Justice (Bylaws Art. IV §E).

B. Biennial Allocation Process Briefing (FY28–FY29) *Speaker, CFO, Director of Student Life • 20 min • Standing Rules Art. VI §D.1*

- Overview of the Biennial: what is being allocated, the House's role vs. Senate oversight, Conference Committee and Presidential signature.
- Timeline: template presentation & approved rubric sent to Organization leaders Tue 8/25; rough draft budgets due Fri 9/4; budget finalization meetings with the CFO & Speaker run 9/4 – 9/25; final budgets due Fri 9/25; first biennial hearing Tue 9/29, 6:00 PM, UC 222; final hearings

Tue 10/27; House finalizes and ratifies the budget Tue 11/3; ratified budgets sent to Organizations no later than Wed 11/4.

- iii. Rubrics: for every Organization that presents, each Representative completes the official rubric and submits it to the Speaker by the Friday after that Organization presents; completed rubrics are shared with the Organization's leaders.
 - iv. Disputes: formal disputes may be filed once ratified budgets are distributed (by 11/4); if the House deems it necessary, disputes are heard Tue 11/10 and Tue 11/17.
 - v. Member obligations: read each Organization's information packet (provided Sept 25) before that Organization's presentation, complete a rubric for every presenting Organization, and observe the recusal rule for conflicts of interest (§D.2.i).
 - vi. Questions from the floor.
- C. Adoption of Biennial Evaluation Criteria & Weights *10 min • Standing Rules Art. VI §B.5.f • ACTION ITEM*
- i. Criteria (§B.5.a–e): previous usage of funds; effectiveness of programming/activities; upholding CMU values and policies; positive representation of CMU; justification of future budgeted funds. House may add criteria (§B.5.f).
 - ii. Rubric Approval. Motion to adopt; amendments in order; majority vote.
 - iii. Follow-up: the approved rubric is sent to all Organization leaders on Tue 8/25.
- D. House Resolution 27-01 — FY28–29 Biennial Process (Amendments & Rules) *10 min • ACTION ITEM*
- i. Adopts the biennial process for this cycle in one House resolution: the timeline above; the packet rule (read each Organization's packet, provided 9/25, before its presentation); the rubric procedure (rubrics sent to the Speaker by the Friday after each presentation; shared with Organization leaders); the dispute process (ratified budgets sent to Organization leaders by 11/4; hearings 11/10 & 11/17 if necessary); and the process amendments (designee authorization §C.2/§D.3; amended-budget distribution §D.8).
 - ii. Passed by vote of the House as a resolution; majority rules.
 - iii. Nothing is scored until the resolution and rubric are adopted and published to Organizations.

VII. House Discussion *5 min*

- A. Meeting norms (Standing Rules Art. II §E; Robert's Rules of Order):
- i. Recognition: raise your placard and wait to be recognized before speaking; no interrupting a speaker except interruptible motions under Robert's Rules (§E.5.b).
 - ii. Speaking order: no second speech on a debate until all who wish to speak have spoken once; two speeches max per member per motion (§E.5.c).
 - iii. Rulings: the chair rules on points of order and clarification; a ruling may be appealed from the floor — overturning requires a 2/3 vote (§E.5.d–e).
 - iv. Closing debate: silence at "any further discussion?" is unanimous consent to end debate; otherwise motion + second + simple majority closes it (§E.5.f–g).
 - v. Quorum: any member may question quorum at any time; roll is called without debate and business stops if quorum fails (§E.4).
 - vi. Voting: the Speaker votes last in all roll-call votes.

VIII. Announcements *3 min*

- Senate General Assembly — Wed 8/26, 7:00 PM. First football tailgate — Thu 8/27, 5:00 PM ("Just Do It" theme). Pop and Pups — Tue 9/15, 3:00 PM.
- First biennial hearing — Tue 9/29, 6:00 PM, UC 222. Next regular House meeting — Mon 8/31, 6:00 PM, UC 222.

IX. Adjourn *target 8:00 PM*



Jayden Alonzo-Estrada
SPEAKER OF THE HOUSE OF REPRESENTATIVES

August 20, 2026
DATE